

<p style="text-align: center;"><b>City of Middletown</b> <b>Recreation Program Medication Information</b></p>
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Dear Parent/ Guardian;

The following regulations **must** be adhered to should your child require medication while participating in the summer recreation program(s).

1. In Connecticut, licensed camps administering medications to children shall comply with all requirements regarding the Administration of Medications described in the Connecticut State Statutes and regulations. State law requires a written order from your physician, authorized prescriber's or dentist for **ALL** medications, including over-the-counter preparation. (i.e. Tylenol, Dimetapp)
2. Parent/guardian written authorization for a recreation department staff member to administer prescribed medication during the program **is required.**
3. Medication is to be in a pharmacy-prepared container only and properly labeled, with the child's name, name of medication, directions for administration and the date of the prescription.
4. Over-the-counter preparations are to be left in the original container and also properly labeled.
5. Medication ordered to be administered once, twice, or three times a day should be given at home unless the physician specifies that it be administered during the recreation program hours.
6. The parent/guardian or another designated adult must bring medication to the recreation office, before your child can participate in the program.
7. **CHILDREN ARE NOT ALLOWED TO CARRY MEDICATION.**
8. No more than a 34 day supply of any medication can be left at a site. Parent/Guardian must pick-up all medication when the prescription is finished or the medication will be disposed of by the staff.
9. **AT THE END OF THE PROGRAM, MEDICATIONS WILL BE KEPT IN THE RECREATION OFFICE FOR TWO WEEKS FOR PICK-UP, AND THEN ALL MEDICATIONS WILL BE DISPOSED OFF.**

A child requiring medication will receive such medication from the program nurse or staff personnel who have received medication in-service training from a Registered Nurse or Licensed Practical Nurse.

Parents may choose to come to the program and medicate their child. In that case, the above procedure would not apply. All medication must be dispensed under the supervision of the appropriate staff person.

If you have any questions or concerns, please call me at 860.638.4502.  
For your convenience you may fax the form over to our office @ 860.344.3319,  
attention, Karen.